Authority Budget of: **ADOPTED COPY**

Union City Parking Authority

APPROVED COPY

State Filing Year 2018

For the Period:

January 1, 2018 *to* *December 31, 2018*

www.ucpanj.org
Authority Web Address

Department Of
DCA
Community
Affairs

Division of Local Government Services

2018 AUTHORITY BUDGET

Certification Section

2018

UNION CITY PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM 01.01.18 TO 12.31.18

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cuvet CPA, RMA Date: 12/15/2017

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cuvet CPA, RMA Date: 2/9/2018

2018 PREPARER'S CERTIFICATION

UNION CITY PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01.01.18 **TO:** 12.31.18

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	Susan M. Colditz		
Name:	Susan M. Colditz		
Title;	CPA		
Address:	103 Douglas Drive Township of Washington, NJ 07676		
Phone Number:	865-561-0509	Fax Number:	N/A
E-mail address	scolditz@ymail.com		

2018 APPROVAL CERTIFICATION

UNION CITY PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01.01.18 **TO:** 12.31.18

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Union City Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the day of October 17, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Daisy Rivera		
Title:	Secretary		
Address:	506-518 38th Street Union City, NJ 07087		
Phone Number:	201-348-5836	Fax Number:	201-866-8523
E-mail address	riveradaisy173@aol.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	WWW.UCPANJ.ORG

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of $17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance — Lt. Ramon Vasquez

Title of Officer Certifying compliance — Acting Director

Signature

2018 AUTHORITY BUDGET RESOLUTION
UNION CITY PARKING AUTHORITY

Resolution No. 2017-096

FISCAL YEAR: FROM: 01.01.18 TO: 12.31.18

WHEREAS, the Annual Budget and Capital Budget for the Union City Parking Authority for the fiscal year beginning, 01.01.18 and ending, 12.31.18 has been presented before the governing body of the Union City Parking Authority at its open public meeting of October 17, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of $ 2,871,375, Total Appropriations, including any Accumulated Deficit if any, of $2,871,375 and Total Unrestricted Net Position utilized of -0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of $-0- and Total Unrestricted Net Position planned to be utilized as funding thereof, of $-0-; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Union City Parking Authority, at an open public meeting held on October 17, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Union City Parking Authority for the fiscal year beginning, 01.01.18 and ending, 12.31.18 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Union City Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on 12.19.17.

(Secretary's Signature)

10/17/17
(Date)

Governing Body — Recorded Vote

Member:	Aye	Nay	Abstain	Absent
Tiphani White	✓			
Daisy Rivera	✓			
Benigno Rosario	✓			
Teresa Adams	✓			
Omar Chaqour	✓			
Elsa Leonard	✓			
Ligia Marte	✓			

2018 ADOPTION CERTIFICATION

UNION CITY PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01.01.18 **TO:** 12.31.18

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Union City Parking Authority, pursuant to N.J.A.C. 5:31-2.3, on the 19th day of, December, 2017.

Officer's Signature:	Daisy Rivera		
Name:	Daisy Rivera		
Title:	Secretary		
Address:	506-518 38th Street Union City, NJ 07087		
Phone Number:	201-348-5836	Fax Number:	201-866-8523
E-mail address	riveradaisy173@aol.com		

2018 ADOPTED BUDGET RESOLUTION

UNION CITY PARKING AUTHORITY

Resolution No. 2017-133

FISCAL YEAR: FROM: 01.01.18 **TO:** 12.31.18

WHEREAS, the Annual Budget and Capital Budget/Program for the Union City Parking Authority for the fiscal year beginning 01.01.18 and ending, 12.31.18 has been presented for adoption before the governing body of the Union City Parking Authority at its open public meeting of 12.19.17; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of $2,871,375, Total Appropriations, including any Accumulated Deficit, if any, of $2,871,375 and Total Unrestricted Net Position utilized of $ -0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of $-0- and Total Unrestricted Net Position planned to be utilized of $-0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Union City Parking Authority, at an open public meeting held on 12.19.17 that the Annual Budget and Capital Budget/Program of the Union City Parking Authority for the fiscal year beginning, 01.01.18 and, ending, 12.31.18 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Daisy L R
(Secretary's Signature)

12/19/17
(Date)

Governing Body Recorded Vote

Member:	Aye	Nay	Abstain	Absent
Tiphani White	✓			
Daisy Rivera	✓			
Benigno Rosario	✓			
Teresa Adams	✓			
Omar Chaqour	✓			
Elsa Leonard	✓			
Ligia Marte	✓			

2018 AUTHORITY BUDGET

Narrative and Information Section

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS
UNION CITY PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01.01.18 TO: 12.31.18

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% **(As shown on budget page F-4 explain the reason for changes for each <u>appropriation</u> changing more than 10%)** for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

   The significant variations were with salaries and wages which increased 30.8% due to the completion of contract negotiations which increased all union employees' salaries, part time and full time, that were effective 7/1/17 and the debt service interest payment which decreased 18.2% due to the reduction in the amount of interest to be paid on the debt.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% **(As shown on budget page F-2 explain reason for change for each <u>revenue</u> changing more than 10%)** from the current year adopted budget.

   The surcharge increased 66.7% due to the increase in the amount of the ticket surcharge that will be collected and a new ordinance for parking permits. The impact on overall anticipated revenues, especially service charges and financial statements, is minimal.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

   There are no capital projects scheduled for 2018.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

   The Authority did not utilize unrestricted net position in the 2018 budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

   N/A

6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (<u>N.J.S.A. 40A:5A-12</u>). If the

Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)** The 11/30/16 audit showed a deficit in unrestricted net assets of $2,413,579 which will be eliminated over time.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

Meter	$0.25 cents per half hour street and $0.25 cents per hour at lots
Permits	$85 (38th Street Deck)
Permits	$60 (6th & 12th Street lots)
Permits	$75 (All Other Municipal lots)
Surcharge	$3 (per residential parking ticket)
Visitors	$25 (replacement permit)
Employee	$50 (per calendar year)
Business	$50 (per calendar year)

AUTHORITY CONTACT INFORMATION
2018

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority: **Federal ID Number:**	Union City Parking Authority EIN#22-6016241			
Address:	506-518 38th Street (rooftop)			
City, State, Zip:	Union City		NJ	07087
Phone: (ext.)	201.348.5836	Fax:	201.866.8523	

Preparer's Name:	Susan M. Colditz (Colditz & Zucca, LLC)			
Preparer's Address:	103 Douglas Drive			
City, State, Zip:	Township of Washington		NJ	07676
Phone: (ext.)	864.561.0509	Fax:		
E-mail:	scolditz@ymail.com			

Chief Executive Officer:	Lt. Ramon Vasquez		
Phone: (ext.)	201.348.5836	Fax:	201.866.8523
E-mail:	rvasquez@ucpanj.org		

Chief Financial Officer:	Susan M. Colditz, CPA		
Phone: (ext.)	864.561.0509	Fax:	
E-mail:	scolditz@ymail.com		

Name of Auditor:	Linda Kish, CPA			
Name of Firm:	Donohue, Gironda, Doria & Tomkins, LLC			
Address:	310 Broadway			
City, State, Zip:	Bayonne		NJ	07002
Phone: (ext.)	201-437-9000			
E-mail:	lkish@dgdcpas.com			

AUTHORITY INFORMATIONAL QUESTIONNAIRE

UNION CITY PARKING AUTHORITY

FISCAL YEAR: FROM: 01.01.18 **TO:** 12.31.18

Answer all questions below completely and attach additional information as required.

1) Provide the number of individuals employed in **(Use Most Recent W-3 Available 2016 or 2017)** as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 73
2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, **(Use Most Recent W-3 Available 2016 or 2017)** Transmittal of Wage and Tax Statements: $1,162,803.57
3) Provide the number of regular voting members of the governing body: ___7_____
4) Provide the number of alternate voting members of the governing body: ___0_____
5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? __No_____ *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year **(Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018)** because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html before answering) ___Yes____ **If "no,"** provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? __No_____ *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
8) Was the Authority a party to a business transaction with one of the following parties:
   a. A current or former commissioner, officer, key employee, or highest compensated employee? ____No
   b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? _No
   c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? _____No

   If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. __No___ *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authorities procedures for all employees.*** *The Authority compensates its employees on a bi-weekly basis and is approved by the commissioners at their monthly meetings. The non-union employees are hired via resolution. Parking Enforcement Officers are hired under a negotiated contract.*

11) Did the Authority pay for meals or catering during the current fiscal year? _No____ *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? __No_____ *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
   a. First class or charter travel ___No_____
   b. Travel for companions __No_____
   c. Tax indemnification and gross-up payments __No_____
   d. Discretionary spending account __No_____
   e. Housing allowance or residence for personal use _No_____
   f. Payments for business use of personal residence __No_____
   g. Vehicle/auto allowance or vehicle for personal use __No_____
   h. Health or social club dues or initiation fees __No_____
   i. Personal services (i.e.: maid, chauffeur, chef) __No_____

   If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? __N/A_____ *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer) Expenses are paid directly to the vendor, no reimbursement to employees or commissioners is processed/authorized without resolution*

15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? ____No_____ *If "yes," attach explanation including amount paid.*

16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? __No_____ *If "yes," attach explanation including amount paid.*

17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? ___N/A_____ *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*

18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? __No___ *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*

19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? _No____ *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

UNION CITY PARKING AUTHORITY

FISCAL YEAR: FROM: 01.01.18 TO: 12.31.18

Complete the attached table for all persons required to be listed per #1-4 below.

1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
3) List all of the Authority's former officers, key employees and highest compensated employees who received more than $100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
4) List all of the Authority's former commissioners who received more than $10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

a) The individual received reportable compensation from the authority and other public entities in excess of $150,000 for the most recent fiscal year completed; and

b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than $100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Union City Parking Authority

For the Period January 1, 2018 to December 31, 2018

	Name	Title	Average Hours per Week Dedicated to Position	Position (Check one or more boxes for each person)				Reportable Compensation from Authority (W-2/1099)			Estimated Amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held as Other Public Entities (listed in Column C)	Average Hours per Week Dedicated to Positions at Other Public Entities (listed in Column C)	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
				Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (entertainment allowance, expense account, payment in lieu of health benefits, etc.)							
1	Tiphani White	Chairperson	4 hours per month	X					$ -	$ -	$ -	$ -	$ -	None	N/A	N/A	$ -	$ -	$ -
2	Daisy Rivera	Secretary	4 hours per month	X									0	Union City Board of Education		20	24,279	12,494	36,773
3	Benigno Rosario	Vice Chairman	4 hours per month	X									0	None	N/A	N/A			0
4	Teresa Alaniz	Commissioner	4 hours per month	X									0	Union City Board of Education		20	49,578	9,476	59,054
5	Omar Chaqour	Commissioner	4 hours per month	X									0	None	N/A	N/A			0
6	Sia Leonard	Commissioner	4 hours per month	X									0	Union City Board of Education		20	44,033	0	44,033
7	Ugo Mena	Commissioner	4 hours per month	X									0	Union City Board of Education		20	27,069	18,732	45,801
8	Carmen Vazquez	Acting Director	20	X					15,849				15,849	City of Union City	Lieutenant	32	170,338	36,585	222,772
9	Natalie Urena	Office Manager	40			X			49,792			22,158	70,350	None	N/A	N/A			70,350
10	Xavier Cuellar	Deputy Director	30	X					13,918				13,918	City of Union City	Sergeant	32	125,326	23,104	162,347
11													0						0
12													0						0
13													0						0
14													0						0
15													0						0
	Total								$ 79,559	$ -	$ -	$ 22,158	$ 100,717				$ 441,122	$ 99,191	$ 541,080

[1] Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Union City Parking Authority
For the Period January 1, 2018 to December 31, 2018

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	2	$ 14,115	$ 28,230	2	$ 14,115	$ 28,230	$ -	0.0%
Parent & Child	5	22,158	110,790	5	22,158	110,790	-	0.0%
Employee & Spouse (or Partner)	0	24,807	-	0	24,807	-	-	#DIV/0!
Family	1	34,087	34,087	1	34,087	34,087	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)			(16,651)			(14,550)	(2,101)	14.4%
Subtotal	8		156,456	8		158,557	(2,101)	-1.3%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	2	14,840	29,680	2	14,840	29,680	-	0.0%
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	1	29,265	29,265	1	29,265	29,265	-	0.0%
Family	0		-	0		-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	3		58,945	3		58,945	-	0.0%
GRAND TOTAL	11		$ 215,401	11		$ 217,502	$ (2,101)	-1.0%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) No Yes or No
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) No Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Union City Parking Authority

For the Period January 1, 2018 to December 31, 2018

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Abcences [ ]

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items) Approved Labor Agreement	Resolution	Individual Employment Agreement
AGUIAR, XIOMARA	10	1,273	X		
COLON, SHEILA	7	966	X		
IZA, CAREOS	39	7,585	X		
LEDESMA, ANA	3	420	X		
RIVERA, JOHANNY	8.407	945	X		
SALAMANCA, JOSE	24.5	5,557	X		
SERRANO, REBECA	6.5	664	X		
TURCO, FRED	25	5,666	X		
URENA, NATALIE	12	2,710	X		

Total liability for accumulated compensated absences at beginning of current year $ 25,786

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Union City Parking Authority

For the Period January 1, 2018 to December 31, 2018

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Union City Parking Authority	City of Union City	Union City Parking Authority (UCPA) provides $1,000,000 Residual equity transfer, employee leasing reimbursement, UCPA receives $3 per parking ticket from City's municipal court, adequate space for operation and other services (see agreement for detail)		2/15/2000	Ongoing	
Union City Parking Authority	Union City Board of Education	Storage Space		12/1/2017	11/30/2018	$ 18,000

If No Shared Services X this Box ☐

2018 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Union City Parking Authority

For the Period January 1, 2018 to December 31, 2018

	FY 2018 Proposed Budget							FY 2017 Adopted Budget	$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
REVENUES										
Total Operating Revenues	$ 2,596,630	$ -	$ -	$ -	$ -	$ -	$ 2,596,630	$ 2,265,205	$ 331,425	14.6%
Total Non-Operating Revenues	274,745	-	-	-	-	-	274,745	274,691	54	0.0%
Total Anticipated Revenues	2,871,375	-	-	-	-	-	2,871,375	2,539,896	331,479	13.1%
APPROPRIATIONS										
Total Administration	167,000	-	-	-	-	-	167,000	167,000	-	0.0%
Total Cost of Providing Services	2,429,630	-	-	-	-	-	2,429,630	2,098,205	331,425	15.8%
Total Principal Payments on Debt Service in lieu of Depreciation	228,200	-	-	-	-	-	228,200	217,800	10,400	4.8%
Total Operating Appropriations	2,824,830	-	-	-	-	-	2,824,830	2,483,005	341,825	13.8%
Total Interest Payments on Debt	46,545	-	-	-	-	-	46,545	56,891	(10,346)	-18.2%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	46,545	-	-	-	-	-	46,545	56,891	(10,346)	-18.2%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	2,871,375	-	-	-	-	-	2,871,375	2,539,896	331,479	13.1%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	2,871,375	-	-	-	-	-	2,871,375	2,539,896	331,479	13.1%
ANTICIPATED SURPLUS (DEFICIT)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	#DIV/0!

Revenue Schedule

Union City Parking Authority

For the Period January 1, 2018 to December 31, 2018

	FY 2018 Proposed Budget							FY 2017 Adopted Budget	$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
Service Charges							$ -	$ -	$ -	#DIV/0!
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges	-	-	-	-	-	-	-	-	-	#DIV/0!
Connection Fees							-	-	-	#DIV/0!
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
Parking Fees							1,550,000	1,440,954	109,046	7.6%
Meters	1,550,000						490,000	467,000	23,000	4.9%
Permits	490,000						-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							2,040,000	1,907,954	132,046	6.9%
Total Parking Fees	2,040,000	-	-	-	-	-				
Other Operating Revenues (List)							500,000	300,000	200,000	66.7%
Surcharge	500,000						56,630	57,251	(621)	-1.1%
Lease/Rentals	56,630						-	-	-	#DIV/0!
Type In (Grant, Other Rev)							-	-	-	#DIV/0!
Type In (Grant, Other Rev)							-	-	-	#DIV/0!
Type In (Grant, Other Rev)							-	-	-	#DIV/0!
Type In (Grant, Other Rev)							-	-	-	#DIV/0!
Type In (Grant, Other Rev)							-	-	-	#DIV/0!
Type In (Grant, Other Rev)							-	-	-	#DIV/0!
Type In (Grant, Other Rev)							-	-	-	#DIV/0!
Type In (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	556,630	-	-	-	-	-	556,630	357,251	199,379	55.8%
Total Operating Revenues	2,596,630	-	-	-	-	-	2,596,630	2,265,205	331,425	14.6%
NON-OPERATING REVENUES										
Other Non-Operating Revenues (List)							274,745	274,691	54	0.0%
Local Subsidy-City of Union City	274,745						-	-	-	#DIV/0!
Type In							-	-	-	#DIV/0!
Type In							-	-	-	#DIV/0!
Type In							-	-	-	#DIV/0!
Type In							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	274,745	-	-	-	-	-	274,745	274,691	54	0.0%
Interest on Investments & Deposits (List)							-	-	-	#DIV/0!
Interest Earned							-	-	-	#DIV/0!
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Revenues	274,745	-	-	-	-	-	274,745	274,691	54	0.0%
TOTAL ANTICIPATED REVENUES	$ 2,871,375	$ -	$ -	$ -	$ -	$ -	$ 2,871,375	$ 2,539,896	$ 331,479	13.1%

Prior Year Adopted Revenue Schedule

Union City Parking Authority

	FY 2017 Adopted Budget						
	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
Service Charges							
Residential							$ -
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	-	-	-	-	-	-	-
Connection Fees							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
Parking Fees							
Meters	1,440,954						1,440,954
Permits	467,000						467,000
Fines/Penalties							-
Other							-
Total Parking Fees	1,907,954	-	-	-	-	-	1,907,954
Other Operating Revenues (List)							
Surcharge	300,000						300,000
Lease/Rental	57,251						57,251
Type In (Grant, Other Rev)							-
Type In (Grant, Other Rev)							-
Type In (Grant, Other Rev)							-
Type In (Grant, Other Rev)							-
Type In (Grant, Other Rev)							-
Type In (Grant, Other Rev)							-
Type In (Grant, Other Rev)							-
Type In (Grant, Other Rev)							-
Type In (Grant, Other Rev)							-
Total Other Revenue	357,251	-	-	-	-	-	357,251
Total Operating Revenues	2,265,205	-	-	-	-	-	2,265,205
NON-OPERATING REVENUES							
Other Non-Operating Revenues (List)							
Local Subsidy-City of Union City	274,691						274,691
Type In							-
Type In							-
Type In							-
Type In							-
Type In							-
Other Non-Operating Revenues	274,691	-	-	-	-	-	274,691
Interest on Investments & Deposits							
Interest Earned							-
Penalties							-
Other							-
Total Interest	-	-	-	-	-	-	-
Total Non-Operating Revenues	274,691	-	-	-	-	-	274,691
TOTAL ANTICIPATED REVENUES	$ 2,539,896	$ -	$ -	$ -	$ -	$ -	$ 2,539,896

Appropriations Schedule

Union City Parking Authority

For the Period January 1, 2018 to December 31, 2018

	FY 2018 Proposed Budget							FY 2017 Adopted Budget	$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
Administration - Personnel										
Salary & Wages	$ 41,000						$ 41,000	$ 41,000	$ -	0.0%
Fringe Benefits	-						-	-	-	#DIV/0!
Total Administration - Personnel	41,000	-	-	-	-	-	41,000	41,000	-	0.0%
Administration - Other (List)										
Consultant & Other Professional Services	64,000						64,000	64,000	-	0.0%
Legal Fees	44,000						44,000	44,000	-	0.0%
Audit Fees	7,000						7,000	7,000	-	0.0%
Insurance & Professional Development	6,000						6,000	6,000	-	0.0%
Miscellaneous Administration*	5,000						5,000	5,000	-	0.0%
Total Administration - Other	126,000	-	-	-	-	-	126,000	126,000	-	0.0%
Total Administration	167,000	-	-	-	-	-	167,000	167,000	-	0.0%
Cost of Providing Services - Personnel										
Salary & Wages	1,365,000						1,365,000	1,043,575	321,425	30.8%
Fringe Benefits	376,000						376,000	366,000	10,000	2.7%
Total COPS - Personnel	1,741,000	-	-	-	-	-	1,741,000	1,409,575	331,425	23.5%
Cost of Providing Services - Other (List)										
Office and Uniform expenses	149,200						149,200	149,200	-	0.0%
Maintenance and Repairs	320,530						320,530	320,530	-	0.0%
Insurance Coverage	218,900						218,900	218,900	-	0.0%
PERS Employer Appropriation							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	688,630	-	-	-	-	-	688,630	688,630	-	0.0%
Total Cost of Providing Services	2,429,630	-	-	-	-	-	2,429,630	2,098,205	331,425	15.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	228,200	-	-	-	-	-	228,200	217,800	10,400	4.8%
Total Operating Appropriations	2,824,830	-	-	-	-	-	2,824,830	2,483,005	341,825	13.8%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	46,545	-	-	-	-	-	40,545	56,891	(10,346)	-18.2%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	46,545	-	-	-	-	-	40,545	56,891	(10,346)	-18.2%
TOTAL APPROPRIATIONS	2,871,375	-	-	-	-	-	2,871,375	2,539,896	331,479	13.1%
ACCUMULATED DEFICIT							-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,871,375	-	-	-	-	-	2,871,375	2,539,896	331,479	13.1%
UNRESTRICTED NET POSITION UTILIZED							-	-	-	#DIV/0!
Municipality/County Appropriation	-	-	-	-	-	-	-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	$ 2,871,375	$ -	$ -	$ -	$ -	$ -	$ 2,871,375	$ 2,539,896	$ 331,479	13.1%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	$ 141,241.50	$ -	$ -	$ -	$ -	$ -	$ 141,241.50

Prior Year Adopted Appropriations Schedule

Union City Parking Authority

	FY 2017 Adopted Budget						
	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
Administration - Personnel							
Salary & Wages	$ 41,000						$ 41,000
Fringe Benefits							-
Total Administration - Personnel	41,000	-	-	-	-	-	41,000
Administration - Other (List)							
Consultant & Other Professional Services	64,000						64,000
Legal Fees	44,000						44,000
Audit Fees	7,000						7,000
Insurance & Professional Development	6,000						6,000
Miscellaneous Administration*	5,000						5,000
Total Administration - Other	126,000	-	-	-	-	-	126,000
Total Administration	167,000	-	-	-	-	-	167,000
Cost of Providing Services - Personnel							
Salary & Wages	1,043,575						1,043,575
Fringe Benefits	366,000						366,000
Total COPS - Personnel	1,409,575	-	-	-	-	-	1,409,575
Cost of Providing Services - Other (List)							
Office and Uniform expenses	149,200						149,200
Maintenance and Repairs	320,530						320,530
Insurance Coverage	218,900						218,900
PERS Employer Appropriation							-
Miscellaneous COPS*							-
Total COPS - Other	688,630	-	-	-	-	-	688,630
Total Cost of Providing Services	2,098,205	-	-	-	-	-	2,098,205
Total Principal Payments on Debt Service in Lieu of Depreciation	217,800	-	-	-	-	-	217,800
Total Operating Appropriations	2,483,005	-	-	-	-	-	2,483,005
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	56,891	-	-	-	-	-	56,891
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	56,891	-	-	-	-	-	56,891
TOTAL APPROPRIATIONS	2,539,896	-	-	-	-	-	2,539,896
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,539,896	-	-	-	-	-	2,539,896
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	$ 2,539,896	$ -	$ -	$ -	$ -	$ -	$ 2,539,896
5% of Total Operating Appropriations	$ 124,150.25	$ -	$ -	$ -	$ -	$ -	$ 124,150.25

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

Debt Service Schedule - Principal

Union City Parking Authority

If Authority has no debt X this box ☐

	Fiscal Year Ending In							
	Adopted Budget Year 2017	Proposed Budget Year 2018	2019	2020	2021	2022	2023	Thereafter	Total Principal Outstanding
Parking									$ 979,900
Parking Deck	$ 217,800	$ 228,200	$ 239,000	$ 250,400	$ 262,300				-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									979,900
Total Principal	217,800	228,200	239,000	250,400	262,300	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	
TOTAL PRINCIPAL ALL OPERATIONS	$ 217,800	$ 228,200	$ 239,000	$ 250,400	$ 262,300	$ -	$ -	$ -	$ 979,900

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Interest

Union City Parking Authority

If Authority has no debt X this box [ ]

	Adopted Budget Year 2017	Proposed Budget Year 2018	Fiscal Year Ending in 2019	2020	2021	2022	2023	Thereafter	Total Interest Payments Outstanding
Parking									$ 119,063
Parking Deck	$ 56,891	$ 46,545	$ 35,706	$ 24,353	$ 12,459				-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									119,063
Total Interest Payments	56,891	46,545	35,706	24,353	12,459	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	
TOTAL INTEREST ALL OPERATIONS	$ 56,891	$ 46,545	$ 35,706	$ 24,353	$ 12,459	$ -	$ -	$ -	$ 119,063

Net Position Reconciliation

Union City Parking Authority

For the Period January 1, 2018 to December 31, 2018

FY 2018 Proposed Budget

	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	$ (801,128)						$ (801,128)
Less: Invested in Capital Assets, Net of Related Debt (1)	1,612,451						1,612,451
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	(2,413,579)	-	-	-	-	-	(2,413,579)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	(2,413,579)	-	-	-	-	-	(2,413,579)
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	$ (2,413,579)	$ -	$ -	$ -	$ -	$ -	$ (2,413,579)

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County	$ 141,242	$ -	$ -	$ -	$ -	$ -	$ 141,242

(4) If Authority is projecting a deficit for <u>any</u> operation at the end of the budget period, the Authority <u>must attach a statement explaining its plan to reduce the deficit,</u> <u>including the timeline for elimination of the deficit,</u> if not already detailed in the budget narrative section.

Dec. 15. 2017 9:36AM No. 0875 P. 8

Net Position Reconciliation

Union City Parking Authority
For the Period January 1, 2018 to December 31, 2018

FY 2018 Proposed Budget

	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	$ (807,128)						$ (807,128)
Less: Invested in Capital Assets, Net of Related Debt (1)	1,612,451						1,612,451
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	(2,419,579)	-	-	-	-	-	(2,419,579)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	(2,419,579)	-	-	-	-	-	(2,419,579)
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	$ (2,419,579)	$ -	$ -	$ -	$ -	$ -	$ (2,419,579)
Last issued Audit Report (4)							

(1) Total of all operations for this line item must agree to audited financial statements.
(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County	$ 141,242	$ -	$ -	$ -	$ -	$ 141,242

(4) If Authority is projecting a deficit for <u>any</u> operation at the end of the budget period, the Authority <u>must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit.</u> If not already detailed in the budget narrative section.

2018
UNION CITY PARKING AUTHORITY

AUTHORITY CAPITAL BUDGET/ PROGRAM

2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

UNION CITY PARKING AUTHORITY

FISCAL YEAR: FROM: 01.01.18 TO: 12.31.18

[ ] It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Union City Parking Authority, on the _____ day of _____, _____.

OR

[X] It is hereby certified that the governing body of the Union City Parking Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): There are no projects currently being considered for inclusion in the Capital Budget

Officer's Signature:	Daisy A. R		
Name:	Daisy Rivera		
Title:	Secretary		
Address:	506-518 38th Street Union City, NJ 07087		
Phone Number:	201-348-5836	Fax Number:	201-866-8523
E-mail address	riveradaisy173@aol.com		

2018 CAPITAL BUDGET/PROGRAM MESSAGE

UNION CITY PARKING AUTHORITY

FISCAL YEAR: FROM: 01.01.18 **TO:** 12.31.18

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Add additional sheets if necessary.

Proposed Capital Budget N/A

Union City Parking Authority
For the Period January 1, 2018 to December 31, 2018

	Estimated Total Cost	Funding Sources: Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Parking						
Type in Description	$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	$ -	$ -	$ -	$ -	$ -	$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Union City Parking Authority

For the Period January 1, 2018 to December 31, 2018

	Estimated Total Cost	Current Budget Year 2018	Fiscal Year Beginning In 2019	2020	2021	2022	2023
Parking							
Type In Description	$ -	$ -					
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Type In Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Union City Parking Authority

For the Period January 1, 2018 to December 31, 2018

	Estimated Total Cost	Funding Sources: Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Parking						
Type In Description	$ -					
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
N/A						
Type In Description	-					
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
N/A						
Type In Description	-					
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
N/A						
Type In Description	-					
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
N/A						
Type In Description	-					
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
N/A						
Type In Description	-					
Type In Description	-					
Type In Description	-					
Type In Description	-					
Total	-	-	-	-	-	-
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -
Total 5 Year Plan per CB-4	$ -					
Balance check	-					

If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.