

**1. Opening of Meeting:** 7:12 PM

In compliance with the Open Public Meetings Law, all required newspapers were notified of this meeting, and notices were posted at the Municipal Offices.

**a. Present:**

Chairwoman Tifphani White  
Commissioner Teresa Adams  
Commissioner Elsa Leonard  
Commissioner Ligia Marte  
Commissioner Daisy Rivera  
Commissioner Benigno Rosario  
Acting Executive Director Archer Cuellar  
General Counsel, Neil Marotta, Esq.  
Accountant, Susan Colditz

**b. Absent:**

Commissioner Omar Chaqour

**c. Salute to the Flag**

**2. Approval of Minutes:**

Motion made by Commissioner Marte to approve the minutes of the meeting held on October 15, 2019; Seconded by Commissioner Rosario. Roll Call: Chairwoman White – Abstain; Commissioner Adams – Yes; Commissioner Chaqour – Absent; Commissioner Leonard – Yes; Commissioner Marte – Yes; Commissioner Rosario – Yes; Commissioner Rivera – Yes.

**3. Financial Report**

Motion made by Commissioner Rosario to approve the Financial Report; Seconded by Commissioner Adams. Roll Call: Chairwoman White – Yes; Commissioner Adams – Yes; Commissioner Chaqour – Absent; Commissioner Leonard – Yes; Commissioner Marte – Yes; Commissioner Rosario – Yes; Commissioner Rivera – Yes.

Discussion: Accountant Colditz reviewed the financials.

**4. Public Portion of Meeting:**

No public was present.

5. **Executive Session:**

6. **Report on Status of Projects/Director's Report:**

Motion made by Chairwoman White to approve the Executive Director's Report; Seconded by Commissioner Rosario. Roll Call: Chairwoman White –Yes; Commissioner Adams – Yes; Commissioner Chaqour – Absent; Commissioner Leonard – Yes; Commissioner Marte–Yes; Commissioner Rosario–Yes; Commissioner Rivera–Yes. A. Executive Director advised on the following:  
A Temporary Certificate of Occupancy is expected this week for the parking garage, and we are awaiting additional equipment.

7. **Approval of Resolutions:**

Motion to approve Consent Agenda of Resolution(s) as read by all board members.


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|---|----------------------|---|
| • | Resolution #2019-104 | Acknowledge Employee Vol. Resignation   |
| • | Resolution #2019-105 | Audit Resolution                        |
| • | Resolution #2019-107 | Payment of Claims                       |
| • | Resolution #2019-108 | Ratify Employee Hire                    |
| • | Resolution #2019-109 | Ratify Employee Hire                    |
| • | Resolution #2019-110 | Ratify Employee Adjustment of Status    |
| • | Resolution #2019-111 | Accepting Employee Resignation          |
| • | Resolution #2019-112 | Accepting Employee Resignation          |
| • | Resolution #2019-113 | Accepting Employee Resignation          |
| • | Resolution #2019-114 | Adopt Corrective Action Plan            |
| • | Resolution #2019-115 | Adoption of 2020 Budget                 |
| • | Resolution #2019-116 | Holiday Suspension of Meter Enforcement |
| • | Resolution #2019-117 | Authorize Employee Appreciation Brunch  |
| • |                      |   |

Motion made by Chairwoman White to approve the Consent Agenda of Resolutions; Seconded by Commissioner Marte. Roll Call: Chairwoman White –Yes; Commissioner Adams – Yes; Commissioner Chaqour – Absent; Commissioner Leonard – Yes; Commissioner Marte – Yes; Commissioner Rosario –Yes; Commissioner Rivera – Yes.

8. **Old/New Business:**

9. **End of Meeting: 7:47 PM**

Motion by Commissioner Marte to close the meeting; Seconded by Commissioner Adams. Roll Call: Chairwoman White –Yes; Commissioner Adams – Yes; Commissioner Chaqour – Absent; Commissioner Leonard – Yes; Commissioner Marte – Yes; Commissioner Rosario –Yes; Commissioner Rivera – Yes.

  
Neil D. Marotta  
General Counsel