

**1. Opening of Meeting: 7:08 PM**

In compliance with the Open Public Meetings Law, all required newspapers were notified of this meeting, and notices were posted at the Municipal Offices.

**a. Present:**

Commissioner Teresa Adams  
Commissioner Omar Chaqour  
Commissioner Elsa Leonard  
Commissioner Ligia Marte  
Commissioner Daisy Rivera  
Commissioner Benigno Rosario  
Commissioner Tifphani White  
Executive Director Ivan Palacios (Arrived at 7:30 due to police matter)  
General Counsel, Neil Marotta, Esq.

**b. Absent:**

**c. Salute to the Flag**

**d. Nomination of Officers**

The regular order of business on the Agenda was dispensed with in order to proceed with the nomination of Officers.

**For Chairperson:** Commissioner Rosario nominated Commissioner White. No further Nominations were made. Nominations were then closed.

**For Vice-Chairperson:** Commissioner White nominated Commissioner Rosario. No further Nominations were made. Nominations were then closed.

**For Secretary:** Commissioner White nominated Commissioner Rivera. No further Nominations were made. Nominations were then closed.

**2. Approval of Minutes:**

Motion by Commissioner Adams to approve the November 18, 2025 Minutes; Seconded by Commissioner Rosario. Roll Call: Chairwoman White – Yes; Commissioner Adams – Yes; Commissioner Chaqour – Yes; Commissioner Leonard – Yes; Commissioner Marte – Abstain; Commissioner Rosario – Yes; Commissioner Rivera – Abstain.

Motion by Commissioner Rosario to approve the December 16, 2025 Minutes; Seconded by Commissioner Leonard. Roll Call: Chairwoman White –Yes; Commissioner Adams – Yes; Commissioner Chaqour – Yes; Commissioner Leonard – Yes; Commissioner Marte – Abstain; Commissioner Rosario – Yes; Commissioner Rivera – Abstain.

**3. Financial Report**

Chairwoman White reviewed the financial reports.

Motion made by Commissioner Leonard to approve the financial report; Seconded by Commissioner Adams. Roll Call: Chairwoman White –Yes; Commissioner Adams – Yes; Commissioner Chaqour – Yes; Commissioner Leonard – Yes; Commissioner Marte – Yes; Commissioner Rosario –Yes; Commissioner Rivera – Yes.

**4. Public Portion of Meeting:**

No public was present.

**5. Executive Session:**

**6. Report on Status of Projects/Director's Report:**

Executive Director Palacios reported on the following:

The Parking Authority has been conducting an audit of the handicapped parking spaces. 32 spaces were removed; installation of parking meters; cleaning of basement; report on deck repairs; impact of snow.

Motion made by Commissioner Chaqour to approve the Executive Director's report; Seconded by Commissioner Adams. Roll Call: Chairwoman White –Yes; Commissioner Adams – Yes; Commissioner Chaqour – Yes; Commissioner Leonard – Yes; Commissioner Marte – Yes; Commissioner Rosario – Yes; Commissioner Rivera – Yes.

**7. Approval of Resolutions:**

Motion to approve Consent Agenda of Resolution(s) as read by all board members.

- |                        |                                     |
|------------------------|-------------------------------------|
| • Resolution #2026-001 | Reorganization of Officers          |
| • Resolution #2026-002 | Payment of Claims                   |
| • Resolution #2026-003 | Appoint PACO Officer                |
| • Resolution #2026-004 | Appoint OPRA Custodian              |
| • Resolution #2026-005 | Cash Management Plan                |
| • Resolution #2026-006 | Official Newspapers                 |
| • Resolution #2026-007 | Appointment of Petty Cash Custodian |

- Resolution #2026-008      Appointment of General Counsel
- Resolution #2026-009      Appointment of Personnel Consultant
- Resolution #2026-010      Appointment of Accountant
- Resolution #2026-011      Appointment of Labor Counsel
- Resolution #2026-012      Appointment of Auditor
- Resolution #2026-013      Ratify Employee Hire
- Resolution #2026-014      Ratify Employee Voluntary Resignation
- Resolution #2026-015      Ratify Employee Termination
- Resolution #2026-016      Authorizing Title Change
- Resolution #2026-017      2026 Meeting Schedule

Discussion: Correction of Cash Plan.

Motion made by Commissioner Rivera to approve the Consent Agenda of Resolutions; Seconded by Commissioner Rosario. Roll Call: Chairwoman White –Yes; Commissioner Adams – Yes; Commissioner Chaqour – Yes; Commissioner Leonard – Yes; Commissioner Marte – Yes; Commissioner Rosario –Yes; Commissioner Rivera – Yes.

**8. Old/New Business:**

Under New Business: The Board of Commissioners hereby show their appreciation for the dedication and quick response by Executive Director Palacios who saved the life of a patron who was having a heart attack at the Parking Authority Offices! Wonderful news!

Counsel Marotta referenced the Insurance Risk Manager contract. A resolution will be provided at a following meeting, upon receipt of the agreement from the Risk Manager.

Chairwoman White discussed visitor passes being sold, and how long it takes for issuance of the visitor pass.

**9. End of Meeting: 7:58 PM**

Motion by Commissioner Rosario close the meeting; Seconded by Commissioner Leonard. Roll Call: Chairwoman White –Yes; Commissioner Adams – Yes; Commissioner Chaqour – Yes; Commissioner Leonard – Yes; Commissioner Marte – Yes; Commissioner Rosario –Yes; Commissioner Rivera – Yes.

---

Neil D. Marotta  
General Counsel