

PUBLIC MEETING OF FEBRUARY 15, 2022

RESOLUTION NO. 2022-014

UNION CITY PARKING AUTHORITY

CITY OF UNION CITY-COUNTY OF HUDSON

STATE OF NEW JERSEY

RESOLUTION TO APPROVE PAYMENT OF BILLS
AND CLAIMS PRESENTED AND TO AUTHORIZE
THE ISSUANCE AND DELIVERY OF PAYMENTS

Check #	Date	Payee	Amount	Notes
2284	1/26/22	VARGAS, JOHN	43.24	Payroll Manual Check
2285	1/27/22	GISELLE HERNANDEZ	128.56	Payroll Manual Check
2286	1/27/22	POLONIA-ROSARIO, MARISOL	80.98	Payroll Manual Check
2287	2/2/22	DUNCAN PARKING TECH.	500.86	Collection cart parts
2288	2/14/22	VOID	0.00	Void
2289	2/14/22	ACTION DATA SERVICES	210.80	Payroll
2290	2/14/22	INTEGRATED TECHNICAL SYSTEMS, INC	100.00	Pay display machine iris
2291	2/14/22	KS STATEBANK	2,912.15	Lease vehicles
2292	2/14/22	LEON PRINTING	65.00	Business cards
2293	2/14/22	O'TOOLE SCRIVO	378.00	Labor Attorney
2294	2/14/22	OFFICE CONCEPTS GROUP	611.22	Office Supplies
2295	2/14/22	PRIME UNIFORM SUPPLY, INC.	86.00	Carpet cleaning
2296	2/14/22	EXXON	1,637.45	Fuel
2297	2/14/22	OTIS ELEVATOR COMPANY	689.46	Elevator maintenance
2298	2/14/22	PARAMOUNT EXTERMINATING CO	348.00	Pest control
2299	2/14/22	REUTHER MATERIAL CO.	1,145.93	Calcium Chloride
2300	2/14/22	RYDIN DECAL	3,092.71	Permits
2301	2/14/22	SAGE CHECKS & FORMS	83.55	1099 forms
2302	2/14/22	SOME'S	1,725.00	Uniform patches
2303	2/14/22	State of New Jersey	147.00	Other taxes
2304	2/14/22	SUEZ WATER NEW JERSEY	68.40	Deck
2305	2/14/22	SW LOCK	198.00	Lock fix
2306	2/14/22	TURNOUT FIRE & SAFETY	830.91	Uniforms
2307	2/14/22	VERIZON WIRELESS	2,283.79	Cell lines
2308	2/14/22	D'ANNA ELECTRIC CORP	3,115.00	Electric Work
2309	2/14/22	THE EVENING JOURNAL ASSOCIATION	293.23	Legal Ad
2310	2/14/22	ANA LEDESMA	283.17	Petty Cash
2311	2/14/22	NJ INTERGOVERNMENTAL INSURANCE FUND	71,580.00	Insurance- Multiline
2312	2/14/22	A & A AUTO SERVICE	630.00	VEHICLE REPAIR
2313	2/14/22	OPTIMUN	338.96	WIFI
2314	2/14/22	C-GRAPHICS STUDIO LLC	280.00	Uniform hats
2315	2/14/22	READY FRESH	242.76	Water
2316	2/14/22	ZOHO CORPORATION	408.00	e-mail service
2317	2/14/22	AAMCO	4,343.62	VEHICLE REPAIR
Payroll	1/26/22	W.E. 01/23/2022	69,023.30	Payroll
Payroll	2/9/22	W.E. 02/06/2022	71,187.42	Payroll
Total			239,092.50	

WHEREAS, the Authority has engaged the services of vendors, professionals and consultants to provide professional services and contracted services to the authority; and

WHEREAS, the Authority has received bills and claims for the services provided; and


WHEREAS, the Authority has funds on hand to pay the said bills and claims; and

WHEREAS, the Authority believes it is appropriate to further authorize an accounting clerk of the authority, to issue and receive vouchers for bills and claims relating to the Authority and to prepare payments for the authorized signatures of the Authority to endorse.

THEREFORE, BE IT RESOLVED, that the following bills and claims for services are approved in the amounts indicated for the invoices and/or periods shown:

UNION CITY PARKING AUTHORITY OPERATING ACCOUNT (CAPITAL ONE BANK)

The following is certified to be a true copy of a Resolution adopted by the Union City Parking Authority at its meeting of February 15, 2022.



Neil D. Marotta
General Counsel

Moved: L. Marte

Seconded: E. Leonard

Yea	Nay	Abstain	Absent	Commissioner
✓				White
			✓	Rivera
✓				Rosario
✓				Adams
✓				Chaqour
✓				Leonard
✓				Marte

**PARKING AUTHORITY
CITY OF UNION CITY, COUNTY OF HUDSON, STATE OF NEW JERSEY**

RESOLUTION AUTHORIZING LEAVE OF ABSENCE


No.: 2022-015

WHEREAS, Cindy Torres, Parking Enforcement Officer for the Union City Parking Authority has requested a personal leave of absence, without pay, for the period March 10, 2022 through March 31, 2022, without further authorization of the Commissioners,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Union City Parking Authority, that Ms. Torres is hereby granted a leave of absence, without pay, for the period March 10, 2022 through March 31, 2022.

Adopted: February 15, 2022

I hereby certify that the Union
City Parking Authority duly
Adopted the foregoing on
February 15, 2022



Neil Marotta
General Counsel

Moved: L. Marte
Seconded: E. Leonard

	Yes	No	Abstain	Absent
Adams	<u> ✓ </u>	_____	_____	_____
Chaqour	<u> ✓ </u>	_____	_____	_____
Leonard	<u> ✓ </u>	_____	_____	_____
Marte	<u> ✓ </u>	_____	_____	_____
Rivera	_____	_____	_____	_____✓_____
Rosario	<u> ✓ </u>	_____	_____	_____
White	<u> ✓ </u>	_____	_____	_____

**UNION CITY PARKING AUTHORITY
CITY OF UNION CITY, COUNTY OF HUDSON, STATE OF NEW JERSEY
RESOLUTION APPOINTING GENERAL COUNSEL**

Resolution No.: 2022-016

WHEREAS, the Parking Authority of the City of Union City posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.4 et seq., for the position of General Legal Counsel; and

WHEREAS, the Parking Authority received (1) response to the request for qualifications; and


WHEREAS, after a review of all qualifications received, the qualifications from Neil D. Marotta of Marotta & Garvey, of Union City, New Jersey, is found to be most advantageous to the Authority,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Union City Parking Authority, that the Acting Executive Director of the Union City Parking Authority is hereby authorized to enter into an agreement, with Neil D. Marotta, Esq., of Marotta & Garvey, of Union City, NJ, as Legal Counsel, for the provision of legal services, pursuant to the Request for Qualifications and qualifications submitted, a copy of which are incorporated herein and made a part hereof, by reference, in a contract sum not to exceed the sum of \$40,000, payable monthly, effective January 1, 2022 through December 31, 2022, until a successor has been appointed or as directed by the Authority; and

BE IT FURTHER RESOLVED, that a notice of this action shall be printed in the Jersey Journal, as required by law.

Adopted: February 15, 2022

I hereby certify that the Union
City Parking Authority duly
Adopted the foregoing on
February 15, 2022



Neil Marotta
General Counsel

Moved: L. Marte
Seconded: E. Leonard

	Yes	No	Abstain	Absent
Adams	<u> ✓ </u>	<u> </u>	<u> </u>	<u> </u>
Chaqour	<u> ✓ </u>	<u> </u>	<u> </u>	<u> </u>
Leonard	<u> ✓ </u>	<u> </u>	<u> </u>	<u> </u>
Marte	<u> ✓ </u>	<u> </u>	<u> </u>	<u> </u>
Rivera	<u> </u>	<u> </u>	<u> </u>	<u> ✓ </u>
Rosario	<u> ✓ </u>	<u> </u>	<u> </u>	<u> </u>
White	<u> ✓ </u>	<u> </u>	<u> </u>	<u> </u>

**UNION CITY PARKING AUTHORITY
CITY OF UNION CITY, COUNTY OF HUDSON, STATE OF NEW JERSEY**

RESOLUTION APPOINTING PERSONNEL CONSULTANT

Resolution No.: 2022-017

WHEREAS, the Commissioners of the Union City Parking Authority, desiring to contract for the services of a Personnel Consultant to assist the Authority regarding personnel matters, posted a Public Notice requesting proposals, in accordance with NJSA 19:44A-20.4 et seq., for the services of a Personnel Consultant; and

WHEREAS, the Parking Authority received (1) responses to the request for proposals; and

WHEREAS, after a review of the response received, the proposal from Jason Michael Consultants, of Clark, New Jersey is found to be advantageous to the Authority,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Union City Parking Authority, that the Executive Director of the Union City Parking Authority is hereby authorized to enter into an agreement, as approved by general counsel for the Authority, with Jason Michael Consultants, of Clark, New Jersey, for the provision of Personnel Consulting services for the Parking Authority, for a term of one (1) year, effective January 1, 2022 and ending December 31, 2022, in a sum not to exceed \$22,500, pursuant to the Request for Qualifications and Qualifications submitted, which are incorporated herein and made a part hereof by reference; and

BE IT FURTHER RESOLVED, that a notice of this action shall be printed in the Jersey Journal, as required by law.

Adopted: February 15, 2022

I hereby certify that the Union
City Parking Authority duly
Adopted the foregoing on
February 15, 2022



Neil Marotta
General Counsel

Moved: C. Marte
Seconded: E. Leonard

	Yes	No	Abstain	Absent
Adams	<u> ✓ </u>	_____	_____	_____
Chaqour	<u> ✓ </u>	_____	_____	_____
Leonard	<u> ✓ </u>	_____	_____	_____
Marte	<u> ✓ </u>	_____	_____	_____
Rivera	_____	_____	_____	<u> ✓ </u>
Rosario	<u> ✓ </u>	_____	_____	_____
White	<u> ✓ </u>	_____	_____	_____

**UNION CITY PARKING AUTHORITY
CITY OF UNION CITY, COUNTY OF HUDSON, STATE OF NEW JERSEY
RESOLUTION APPOINTING ACCOUNTANT**

Resolution No.: 2022-018

WHEREAS, the Parking Authority of the City of Union City posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.4 et seq., for the position of Accountant; and

WHEREAS, the Parking Authority received (1) responses to the request for qualifications; and

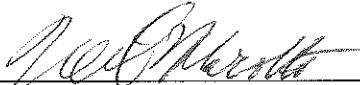
WHEREAS, after a review of all qualifications received, the qualifications from Susan M. Colditz, of Colditz & Zucca, of Avenel, New Jersey, is found to be most advantageous to the Authority,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Union City Parking Authority, that the Acting Executive Director of the Union City Parking Authority is hereby authorized to enter into an agreement, with Susan M. Colditz, of Colditz & Zucca, of Avenel, New Jersey, for the provision of accounting services, pursuant to the Request for Qualifications and qualifications submitted, a copy of which are incorporated herein and made a part hereof, by reference, in a contract sum not to exceed the sum of \$46,500, payable monthly, effective January 1, 2022 through December 31, 2022, until a successor has been appointed or as directed by the Authority; and

BE IT FURTHER RESOLVED, that a notice of this action shall be printed in the Jersey Journal, as required by law.

Adopted: February 15, 2022

I hereby certify that the Union City Parking Authority duly Adopted the foregoing on February 15, 2022



Neil Marotta
General Counsel

Moved: L. Marte
Seconded: E. Leonard

	Yes	No	Abstain	Absent
Adams	✓	_____	_____	_____
Chaqour	✓	_____	_____	_____
Leonard	✓	_____	_____	_____
Marte	✓	_____	_____	_____
Rivera	_____	_____	_____	✓
Rosario	✓	_____	_____	_____
White	✓	_____	_____	_____

**UNION CITY PARKING AUTHORITY
CITY OF UNION CITY, COUNTY OF HUDSON, STATE OF NEW JERSEY
RESOLUTION APPOINTING LABOR COUNSEL**

Resolution No.: 2022-019

WHEREAS, the Parking Authority of the City of Union City posted a Public Notice requesting qualifications, in accordance with NJSA 19:44A-20.4 et seq., for the position of Labor Counsel; and

WHEREAS, the Parking Authority received (1) responses to the request for qualifications; and

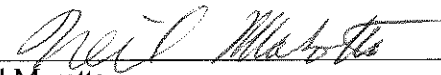
WHEREAS, after a review of all qualifications received, by the review committee, the qualifications from O'Toole Scrivo of Cedar Grove, New Jersey, are found to be most advantageous to the Authority,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Union City Parking Authority, that the Acting Executive Director of the Union City Parking Authority is hereby authorized to enter into an agreement, with , O'Toole Scrivo of Cedar Grove, New Jersey, as Labor Counsel, for the provision of legal services, pursuant to the Request for Qualifications and qualifications submitted, a copy of which are incorporated herein and made a part hereof, by reference, in a contract sum not to exceed the sum of \$40,000.00, without further authorization of the Board of Commissioners, effective January 1, 2022 through December 31, 2022, until a successor has been appointed or as directed by the Authority; and

BE IT FURTHER RESOLVED, that a notice of this action shall be printed in the Jersey Journal, as required by law.

Adopted: February 15, 2022

I hereby certify that the Union
City Parking Authority duly
Adopted the foregoing on
February 15, 2022



Neil Marotta
General Counsel

Moved: L. Marte
Secinded: E. Leonard

	Yes	No	Abstain	Absent
Adams	<u> ✓ </u>	_____	_____	_____
Chaqour	<u> ✓ </u>	_____	_____	_____
Leonard	<u> ✓ </u>	_____	_____	_____
Marte	<u> ✓ </u>	_____	_____	_____
Rivera	_____	_____	_____	<u> ✓ </u>
Rosario	<u> ✓ </u>	_____	_____	_____
White	<u> ✓ </u>	_____	_____	_____

**UNION CITY PARKING AUTHORITY
CITY OF UNION CITY, COUNTY OF HUDSON, STATE OF NEW JERSEY
RESOLUTION APPOINTING AUDITOR**

Resolution No.: 2022-020

WHEREAS, the Parking Authority of the City of Union City posted a Public Notice requesting proposals, in accordance with NJSA 19:44A-20.4 et seq., for the position of Auditor, for auditing services for the fiscal year ending December 31, 2021; and

WHEREAS, the Parking Authority received (1) response to the request for proposals; and

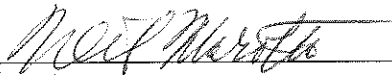
WHEREAS, after a review of all proposals received, the proposal from Garbarini and Co., of Carlestadt, New Jersey, is found to be most advantageous to the Authority,

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Union City Parking Authority, that the Parking Authority, is hereby authorized to enter into an Agreement with Garbarini and Co., of Carlestadt, New Jersey for auditing services, for the fiscal year ending December 31, 2021 for the Parking Authority, pursuant to the Request for Proposals and Proposals submitted, a copy of which are incorporated herein and made a part hereof, by reference, in a contract sum not to exceed the sum of \$19,500, payable monthly, effective January 1, 2022 through December 31, 2022, until a successor has been appointed or as directed by the Authority; and

BE IT FURTHER RESOLVED, that a notice of this action shall be printed in the Jersey Journal, as required by law.

Adopted: February 15, 2022

I hereby certify that the Union
City Parking Authority duly
Adopted the foregoing on
February 15, 2022



Neil Marotta
General Counsel

Moved: *L. Marte*
Seconded: *E. Leonard*

	Yes	No	Abstain	Absent
Adams	<u> ✓ </u>	_____	_____	_____
Chaqour	<u> ✓ </u>	_____	_____	_____
Leonard	<u> ✓ </u>	_____	_____	_____
Marte	<u> ✓ </u>	_____	_____	_____
Rivera	_____	_____	_____	<u> ✓ </u>
Rosario	<u> ✓ </u>	_____	_____	_____
White	<u> ✓ </u>	_____	_____	_____

**PARKING AUTHORITY OF THE CITY OF UNION CITY,
COUNTY OF HUDSON, STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING THE PARKING AUTHORITY OF
THE CITY OF UNION CITY TO ENTER AN AGREEMENT WITH
THE CITY OF UNION CITY FOR THE SALE OF PROPERTY TO
FACILITATE THE CONSTRUCTION OF AFFORDABLE HOUSING**

Resolution No.: 2022-021

WHEREAS, pursuant to Resolution No.: 2017-092, and in accordance with the Local Lands and Building Law, N.J.S.A. 40A:12-20 the Parking Authority of the City of Union City ("Authority") authorized the sale of the parking lot located at Block 42, Lot 9, for the City's use to facilitate the development of affordable housing; and

WHEREAS, the Authority desires to reaffirm the authorization to sell the property to the City,

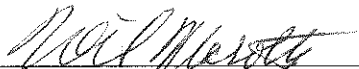
NOW THEREFORE, BE IT RESOLVED by the Parking Authority of the City of Union City, Hudson County, New Jersey as follows:

1. The aforementioned paragraphs are hereby incorporated as if specifically set forth and reiterated herein.
2. The Authority hereby approves and authorizes the negotiation, execution and entry into a contract with the City to transfer title to the aforesaid property for the nominal sum of One Dollar (\$1.00), recognizing that the purpose of this transaction is to sell this property so as to provide the City with the ability to construct affordable housing on the property.
3. The Acting Executive Director of the Authority is hereby authorized to execute said agreement in accordance with the terms and conditions set forth herein.
4. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED that a notice of this action shall be printed in the Jersey Journal, as required by law.

Adopted: February 15, 2022

I hereby certify that the Union
City Parking Authority duly
Adopted the foregoing on
February 15, 2022



Neil Marotta
General Counsel

Moved: L. Marte
Seconded: E. Leonard

	Yes	No	Abstain	Absent
Adams	✓	_____	_____	_____
Chaqour	✓	_____	_____	_____
Leonard	✓	_____	_____	_____
Marte	✓	_____	_____	_____
Rivera	_____	_____	_____	✓
Rosario	✓	_____	_____	_____
White	✓	_____	_____	_____

UNION CITY PARKING AUTHORITY CERTIFICATION OF THE ANNUAL AUDIT

Resolution #2022-022

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year January 1, 2020 through December 31, 2020 has been filed by a Registered Municipal Accountant with the *Board* pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the *Board of Commissioners* of the Union City Parking Authority, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON FEBRUARY 15, 2022.


Neil D. Marotta, General Counsel

Moved:
Seconded:

L. Marte
E. Leonard

	Yes	No	Abstain	Absent
Adams	<u>✓</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Chaqour	<u>✓</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Leonard	<u>✓</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Marte	<u>✓</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Rivera	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>✓</u>
Rosario	<u>✓</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
White	<u>✓</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>

UNION CITY PARKING AUTHORITY

Resolution #2022-023

Resolution Approving and Accepting January 1, 2020 through December 31, 2020, Corrective Action Plan

WHEREAS, the January 1, 2020 through December 31, 2020 Annual Audit of the Union City Parking Authority, conducted by GARBARINI & CO. PC CPAs/RMAs, contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the Authority's Director and Accountant; and:

WHEREAS, the Accountant, in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Union City Parking Authority hereby approve and accept the attached Corrective Action Plan for the January 1, 2020 through December 31, 2020 Annual Audit; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution, along with the Corrective Action Plan, be forwarded to the Director of Local Government Services.

Adopted: February 15, 2022

I hereby certify that the Union City Parking Authority duly Adopted the foregoing on February 15, 2022

Neil Marotta
General Counsel

Moved: L. Marte
Seconded: R. Leonard

Table with 5 columns: Name, Yes, No, Abstain, Absent. Rows include Adams, Chaqour, Leonard, Marte, Rivera, Rosario, White.